

RURAL MUNICIPALITY OF EXCEL NO. 71

BYLAW NO. 5-2024

A BYLAW TO ESTABLISH THE VICEROY VOLUNTEER FIRE DEPARTMENT

The Council of the Rural Municipality of Excel No. 71, in the Province of Saskatchewan, enacts as follows:

1. Purpose

- 1.1 The purpose of this bylaw is to establish a volunteer fire department known as the R.M. of Excel No. 71 – Viceroy Volunteer Fire Department.
- 1.2 The purpose of this fire department is to provide firefighting services for wildland/grassland fires within the R.M. of Excel No. 71, and outside the boundaries, as requested.

2. Statutory Authority

- 2.1 The authority for this bylaw is section 49 of *The Fire Safety Act* and sections 8 and 42 of *The Municipalities Act*.

3. Definitions

- 3.1 In this bylaw, the following definitions apply:
 - a) “**Administrator**” means the Administrator of the Rural Municipality of Excel No. 71.
 - b) “**Council**” means the Council of the Rural Municipality of Excel No. 71.
 - c) “**Deputy Fire Chief**” means the person appointed by the Fire Chief to act in his/her absence.
 - d) “**Fire Chief**” means the person appointed by Council as the head of the fire department.
 - e) “**Fire Department**” means the Volunteer Fire Department established pursuant to this bylaw.
 - f) “**Fire Equipment**” means any fire truck, pumps, hoses, fire suits, and any and all other firefighting equipment owned by and provided by the Rural Municipality of Excel No. 71 for use in the prevention and control of fires.
 - g) “**Municipality**” means the Rural Municipality of Excel No. 71.
 - h) “**Unit**” means a vehicle equipped for fighting grassland fires established pursuant to this bylaw.
 - i) “**Volunteer Firefighter**” any person listed as a volunteer authorized to respond with municipal firefighting equipment; or any other person who is conscripted by a member responding with municipal equipment to assist in firefighting response.

4. Composition of the Fire Department

- 4.1 The Fire Department shall consist of a Fire Chief, Deputy Fire Chief and volunteer firefighters.
- 4.2 Any member of the Fire Department first on the scene may take charge in the event both the Fire Chief and the Deputy Fire Chief are absent from a fire.
- 4.3 All members responding with municipal equipment shall be appointed by Council, and shall sit at the discretion of Council. Council shall accept recommendations for such appointments from the existing Fire Department Chief or members.
- 4.4 All other volunteers who respond to a fire are also considered volunteer firefighters.
- 4.5 Written notice of any persons wishing to be removed from the Fire Department roster shall be given to the Fire Chief and Administrator and presented at the next meeting of Council.

5. Duties and Responsibilities of the Fire Department

- 5.1 The Fire Department shall hold an annual meeting once per calendar year in October. At the annual meeting, for the following year, the Fire Department shall:
 - a) appoint a secretary for minute taking;
 - b) propose a recommendation to Council for appointment of the Fire Chief and Deputy Fire Chief;
 - c) create a list of current volunteer members;
 - d) prepare an inventory of all fire equipment and indicate on such inventory the working condition of each piece of equipment; and
 - e) create a budget to be submitted to Council, which may be amended before budget adoption.
- 5.2 The Fire Department may hold additional meetings throughout the year with the majority of members. The Fire Chief and secretary must be present.
- 5.3 The Fire Department shall report all activities and meetings to the Administrator in writing within a week of their happening, to be presented to Council at the next regular meeting. The report shall include dates, dispatch times, durations, and locations of fires attended and/or a copy of the minutes.
- 5.4 The Fire Chief is ultimately responsible to Council, through the Administrator, for proper administration and operation of the Fire Department as per this bylaw.

- 5.5 The Fire Chief shall keep current the list of volunteers created at the annual meeting throughout the year.
- 5.6 The Fire Department shall provide fire fighting and life saving training to all Fire Department members within the budgetary allowances approved by Council.
- 5.7 The Fire Department members shall wear all necessary gear including firefighting suits, helmets, gloves and boots when attending fires. If members participate in firefighting activities without the proper equipment and an incident occurs, their insurance will be void and they may be removed from the fire department.
- 5.8 The Fire Chief, and the volunteer firefighters under the supervision of the Fire Chief, shall control, manage and operate the fire unit, equipment and facilities as listed in Section 3 within the budgetary allowances approved by Council.
- 5.9 The Fire Department shall maintain the fire unit and equipment in working order as provided in the budgetary allowance. If unforeseen repairs or repairs not included in the budget are necessary, the Fire Department may do so with the consent of Council.
- 5.10 The Fire Department shall support other emergency personnel (ambulance & police) in emergency response as requested and respond in a support role for other types of fires (structural, flammable liquids, gases, electrical, or metals).
- 5.11 The Fire Department may undertake fund raising campaigns to assist in the purchase of additional equipment as deemed necessary in the opinion of Council and the Fire Chief.
- 5.12 The Fire Department may promote and encourage preventative fire measures in the municipality.
6. Duties and Responsibilities of the Municipality
- 6.1 At the November Regular Meeting, Council shall appoint the Fire Chief, Deputy Chief and volunteer members after considering the Fire Department's recommendation.
- 6.2 Council shall consider, and include as they see fit, the budget received from the Fire Department in the following year's municipal budget. The expenses included in the municipal budget shall be considered the fire protection budget approved by Council.
- 6.3 Council shall ensure that adequate personal injury, death and liability insurance be maintained for the fire department.
7. Fees for Firefighting
- 7.1 The municipality is authorized to charge the applicable fees for firefighting as listed in Schedule "A".
- 7.2 The fees shall be charged directly on the persons who receive the service (landowner/renter).
- 7.3 The fees shall be reviewed and set by Council on the advice of the Fire Chief, as required.
8. Adding Amounts to Tax Roll
- 8.1 The Council may, in accordance with Section 369 of *The Municipalities Act*, authorize the Administrator to add to the taxes of any property owned by the person referenced in Section 7.2 of this bylaw any amount which remains unpaid at the end of the calendar year.
9. Providing Services Outside Municipality
- 9.1 The Fire Department may provide for firefighting and use of equipment outside of the municipality on request of another municipality or fire department.
- 9.2 Fees as listed in Schedule "A" will be charged to the requesting organization in 9.1.
10. Failure to comply with the regulations of this bylaw shall make any or all members of the Fire Department liable to dismissal from the Fire Department, entirely at the discretion of Council.
11. Bylaw No. 90-11 is hereby repealed.

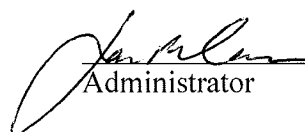
Read a first time the 18th day of November, 2024.

Read a second time the 18th day of November, 2024.

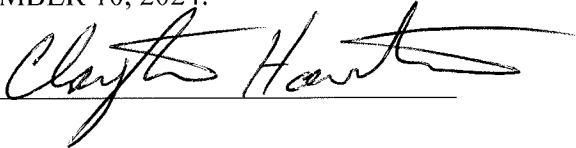
Read a third time and adopted the 10th day of December, 2024.




Reeve


Administrator

CERTIFIED A TRUE COPY OF
BYLAW NO. 5-2024, ADOPTED BY
RESOLUTION OF COUNCIL ON
DECEMBER 10, 2024.



Reeve



Administrator



SCHEDULE A

FIREFIGHTING FEES

Dispatch & First Four Hours - \$600

Additional Hours - \$100 each